



# ENGINEERING DEPARTMENT

## Plan Review Division



### ENGINEERING TARGET TURN-AROUND

*Target Turn-around times are calculated from the actual submittal date.*  
***Expedited plan reviews must have prior approval from the City Engineer***  
***Expedited review is DOUBLE the plan review fees for half the review time.***

All quoted review times indicate the City review time from the date of application submittal, or re-submittal for Admin Review and from date review fees are paid, to the date of City staff review comments or approval for Substantive Review.

Application Type	Administrative Completeness	Substantive Review	
		1 <sup>st</sup> Review	Subsequent Review
Construction Documents	8	20	15
Mass Grading	8	10	10
Amendment & Extensions	8	10	10
Dry Utilities	-	5	5
As-built	-	10	10
Miscellaneous (Floodplain Determinations, Sewer Capacity Letters, etc)	-	5	5
ROW & Easement Dedications/Abandonments	-	Varies*	Varies*

\* ROW & Easement Dedications/Abandonments review times can vary significantly depending on submittal complexity. Contact City Real Estate Coordinator prior to submittal (623) 882-7979

**Notes**

- *Administrative Completeness and Substantive Review are measured in working days*
- *The day fees are paid on a project and routed to begin review or is moved from administrative review to substantive review is not counted as a review day.*
- *Holidays and weekends are not counted as a review day.*
- *Typically 5 business days in a week.*
- *Expedited review times may not be attainable for large plan sets.*
- *Coordinate with the Engineering Plan review division to discuss the feasibility and benefit of an expedited review prior to selecting that path and paying fees.*